

Meeting Title	Torquay & Paignton Harbour Liaison Forum
Venue	Torquay Harbour Office
Date	2 nd June 2015 at 10.30 am

Present	Capt K Mowat (KM)	Mr M Ellis (ME)	Ms C Rugg (CR)
	Mr M Stewart (MS)	Ms L Stewart (LS)	Mr A Rayner (AR)
	Mr S Pinder (SP)	Councillor Nick Bye (NB)	

1. Apologies
 2. Welcome
 3. Minutes of the last meeting – 6th March 2015.
 4. Matters arising from the last meeting
 - a) Torquay Harbour Entrance Buoys – update
 - b) Passenger Pontoon fendering – update
 - c) 2016 Cruise Ship visits & RTYC – update
 - d) Port Marine Safety Code Audit/Compliance – statement
 - e) Tor Bay Harbour Business Plan 2015/16 - approved
 - f) Tor Bay Moorings Policy - updated
 - g) Tor Bay Harbour Asset Management Plan for 2015/16 - approved
 - h) Scallop Farm Nursery Site – update
 5. Capital Works
 - a) Haldon Pier – update
 - b) Princess Pier - update
 6. Budget Outturn 2014/15
 7. Paignton Harbour Development Proposal - update
 8. Maritime Events 2015
 9. Quarterly Accident and Incident Data
 10. Revised Tor Bay Harbour Pilotage Directions – issued 1st June 2015
 11. Harbour Committee – Upcoming Agenda
- Date of the next meeting – 8th September 2015 at 10:30

1.	Apologies for Absence	Action
	Apologies were received from Marshall Ritchie, Paul Lloyd, Dave Buckpitt, Nicole Amil and the Mayor.	
2.	Welcome	Action
	KM welcomed Councillor Nick Bye to the meeting.	

3.	Minutes of the last meeting	Action
	It was agreed that the minutes of the last meeting on the 6 th March 2015, were a true and accurate record of that meeting.	

4.	Matters Arising from Last Meeting	Action
a)	Torquay Harbour Entrance Buoys – update KM confirmed that there are now two entrance buoys in place. MS & ME both advised that the new arrangement was working well. KM said he would monitor the situation throughout the season.	KM
b)	Passenger Pontoon fendering – update KM confirmed that some fendering had been fitted on the corner of the passenger pontoon off Beacon Quay and that he would be looking at the budget to see if it was possible to purchase additional fendering.	KM
c)	2016 Cruise Ship Visits & RTYC – update KM produced an updated list of ship visits for 2016 to remind the RTYC and for the Club to use for their event organising next year. KM added that there might be two cruise ships calling in the Bay on 5 th August 2016. KM added that a Council officer would be attending a cruise-marketing event in Hamburg later this year, to promote Tor Bay Harbour to cruise ship executives.	RTYC
d)	Port Marine Safety Code Audit/Compliance – statement KM advised that the 3 yearly Compliance Statement had now been sent to the MCA signed by Nicole Amil, Chair of the Harbour Committee.	
e)	Tor Bay Harbour Business Plan 2015/16 – approved KM advised that this Plan had now been approved by the Harbour Committee and was available on the harbour website.	
f)	Tor Bay Harbour Moorings Policy – updated KM advised that this Policy had now been approved by the Harbour Committee and was available on the harbour website.	
g)	Tor Bay Harbour Asset Management Plan for 2015/16 – approved KM advised that the Harbour Committee had now approved this Plan.	
h)	Scallop Farm Nursery Site – update KM advised that he had recommended to the applicant that they should apply for a MMO licence. It was agreed that KM would send the details of the application out to those who attended the Forum meeting for their information. ME advised that everyone he had spoken to regarding the site was supportive of the proposal. MS commented about the location of the site and asked why it was situated in the north of the Bay. KM said that he would review the site location options.	KM

5.	Capital Works	Action
a)	Haldon Pier – update KM advised that the vertical timber fenders needed replacing on Haldon Pier. He also confirmed that the surface would need to be dug up, back filled and then re-laid. Unfortunately, this work is unlikely to attract flood defence funding but the Council will pursue other funding sources for this project.	

b)	<p>Princess Pier – update</p> <p>KM advised that diving works are underway off Princess Pier on the seaward face, to repair storm and scour damage. The next phase will be to undertake similar repair work on the inside. The repairs are being funded through an Environment Agency grant. The work will continue throughout the summer and on completion, the stability of the main structure will be resolved for the time being. However, other works on the structure are still necessary, including the railings and the main steel and timber boardwalk.</p>	
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6.	<p>Budget Outturn 2014/15</p> <p>KM provided a summary of the budget outturn position for 2014/15.</p> <p>MS commented that there would be a further struggle to find money in future years as the Harbour Authority repair bills are increasing. This will make it increasingly difficult to find funds to contribute to Torbay Council’s budget. The harbour budget was fortunate that the fish tolls income made a late recovery and visitor income was up. MS pointed out that the harbour may lose money if the service levels decrease due to budget cuts and customers decide to relinquish their facilities and moorings go unsold.</p> <p>ME commented on the fact that the harbour walls at Torquay provide a sea defence for the town and perhaps it was time for the Torbay Council budget to help fund their ongoing maintenance.</p> <p>MS asked KM if he was planning to monitor the loss of the ‘Oscar 4’ patrol boat service. KM said that he would be looking at accident and incident data to see if the use of patrol boat could have prevented any navigational incidents. Feedback from various stakeholders will also be monitored and reviewed at the end of the Season.</p>	<p>Action</p> <p>KM</p>
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7.	<p>Paignton Harbour Development Proposal - update</p> <p>KM provided the Forum with a summary of the situation in respect of the Paignton Harbour Development proposal for the Harbour Light Restaurant building. The proposal was originally presented to the Harbour Committee in September 2014 and the idea was to encourage investment to deliver an attraction that would draw people down towards the Harbour. A stakeholder meeting was held in December 2014 at the Paignton Sailing Club. It was not appropriate to take the idea forward before the May election and now the Harbour Committee had a number of new members. KM therefore suggested that the proposal should be taken back to the Harbour Committee in September 2015. NB asked some questions about the status of the leases for the existing occupants. KM said that the occupants are aware of what is happening and broadly what it is that is being proposed.</p> <p>AR commented that the local feeling is that locals would prefer local business to take over the premises instead of a national company. Paignton Harbour is predominantly a family orientated harbour. NB commented that, compared to smaller local companies, the bigger companies bring a greater footfall of customers. KM commented that this was the feeling received at the meeting held in December 2014 but that we should also look at some of the successful developments such as Palm Court and the Old Market House.</p> <p>KM advised one of the big issues raised regarding Paignton Harbour is the lack of footfall and the need to make more people aware of the Harbour. This proposal was trying to respond to this, at the same time reduce costs, and increase income for the harbour authority and the Council.</p>	<p>Action</p> <p>KM/LS</p>
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8.	Maritime Events 2015	Action
	A list of all events for 2015 was circulated at the meeting. SP said that there may be one more event added to the list and then a new list will be issued on the harbour website. KM commented that the Whitsun bank holiday weekend had been busy with Brixfest, the Heritage Regatta and the Powerboat racing. In addition, a D-Day event would be held on 6 th June and La Solitaire Du Figaro is due to be hosted at Torquay harbour in 2 weeks. KM advised that more information will be posted on social media regarding La Solitaire Du Figaro event and a Notice to Mariners will be issued. CR commented that the Beacon Quay traders had been receiving updated information from the Torquay Harbour office. The Room with a View at Living Coasts is being used as their media centre.	KM/SP/ LS

9.	Quarterly Accident & Incident Data	Action
	A list accidents and incidents were issued to everyone at the meeting, produced by the harbour authority's Safety Management System. The list showed that incidents for the period 01/12/14 to 02/06/15 amounted to 32 recordable events, compared with 24 events for the same period in 2013/2014. KM said that he believes this is due to the harbour authority being better at recording the incidents and that more people are making reports. More oil pollution incidents have been recorded in Brixham. It was explained that this is an ongoing issue with Grenville House, where a sheen of oil on the water is having a direct impact on their business and their ability to deliver their planned activities. KM reported on the tragic death of a 14-year-old girl in a boating accident off Brixham harbour. He reminded the Forum that all incidents are investigated. ME commented that 13 of the incidents reported relate to oil pollution at Brixham harbour. KM said that the harbour authority would continue to record and investigate all of the oil sheen reports at Brixham harbour to try to establish what is causing the incidents.	KM

10.	Revised Tor Bay Harbour Pilotage Directions – issued 1st June 2015	Action
	KM advised the Forum that the new Pilotage Directions had now been published. Only two comments were received and these came from the Royal Navy and the British Chamber of Shipping. The Directions were published on the harbour website on 1 st June 2015.	

11.	Harbour Committee – Upcoming Agenda	Action
	KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 15 th June 2015 to be held at the Town Hall.	All to note

Next Meeting

Venue

Future meetings

Torquay Harbour Office	
8 th September 2015	10.30 am
7 th December 2015	10.30 am
8 th March 2016	10.30 am

Dates of Harbour Committee Meetings

15 th June 2015	5.30 pm (Torquay)
21 st September 2015	5.30 pm (Brixham)
21 st December 2015	5.30 pm (Torquay)
21 st March 2016	5.30 pm (Brixham)